

Pleasant Park Public Parent Council Minutes
October 7, 2020 at 6:45pm

1. Welcome, it's nice to see you here!
2. Elections of 2020-2021 Parent Council Executive and Coordinators:
 - a. Carolyn Kropp and Melissa Faulkner are elected co-chairs
 - b. Angela Campbell is elected treasurer
 - c. David Vlasblom is elected secretary
3. Approval of Agenda and June 2020 Minutes: **Ben motions to approve minutes and Sarah seconds**
4. Financial Report
 - a. Angela presents Financial Report for last year, (Aug 1, 2019-July 31, 2020)
 - i. 2019 Opening Balance: \$13,465.20
 - ii. Amount raised: \$29,432.90
 - iii. Amount spent: \$24,892.23
 - iv. Closing balance: \$18,005.87
 - b. **2020/21 Opening Balance: \$18,005.87**
 - i. pizza refund of \$8,903 is accounted for in this total
5. Council Update
 - a. Pizza Update:
 - i. Will not be running this year
 - ii. Refunds that were carried over from last year need to be refunded
 - iii. Diane explains refund process for pizza from last year. Diane suggests parents could be given options to donate their refund money to the Ottawa Food Bank or to Parent Council.
 - b. Virtual council meetings
 - i. Will be done via Google Meet
6. Principal's Update
 - a. Principal Petrie thanks Parent Council for supporting the school and provides an update on the school year to date
 - i. Focus this year is on health and safety.

- ii. Reorganization of school with virtual classes has been a very big undertaking. VP Rassi has been instrumental in reorganization of school.
 - iii. Staffing changes resulted from movement of several teachers to online schools. We have put systems in place to follow the guidelines and protocols from the board and the Ministry of Education very closely.
 - iv. Students have been very cooperative in following the health and safety protocols in place. We appreciate parents' cooperation in following the protocols.
 - v. Currently letters and automated messages that go out are from Ottawa Public Health. Parents are encouraged to reach out to Ottawa Public Health with questions.
- b. VP Rassi explains the redistribution of Chromebooks.
- i. Currently it is not possible to maintain the previous 4:1 ratio of students to Chromebooks. We are in line to receive additional Chromebooks from the school board, hoping to get them soon.
- c. Upcoming events:
- i. Weekly update is a collaboration of staff and Parent Council, and it will continue this year.
 - ii. Meet the Teacher will be a virtual event this year. The date is to be determined.
 - iii. School photos have been deferred to January 2021.
 - iv. Terry Fox Run postponed to Friday.
 - v. Progress reports will be available digitally on the portal on November 20.
 - vi. Term 1 reports will be available on February 11, hopefully on the portal.
- d. Enrollment this year is 411 students.
- i. There are waiting lists of students to transfer between physical and remote schools. Those decisions are being made on a case-by-case basis based on individual family circumstances.
 - ii. There have not been large enrollment changes in PPPS so far, so we are not expecting to see classes added or collapsed, but there could be changes.

7. Discussion Items

- a. Discretionary spending approval: **Sarah motions to approve and Ben seconds**
 - i. Executive can approve funding requests up to \$500
 - ii. All funding approved by Executive will be reported to Council at following meeting
- b. Educator allotment - \$100 per Educator (36) => \$3,600: **Ben motions to approve and Emily seconds**
- c. Funding requests:
 - i. Kinders team is asking for \$4122.71 for various outdoor toys and science materials. **Motion to approve up to \$3,500 for kindergarten kits: Ben motions and Emily seconds**

- ii. Request for \$367.50 for the Hotlunches annual hosting fee. **Ben motions to approve, Sarah seconds**
- iii. Ms Rennie-Bryden is asking for \$5474.55 for home reading programs (English and French) for grades 1-6. Books will sit in box for 48-72 hours to follow health protocols. Requesting several copies of each series to allow everyone to have regular access to the books. To be reviewed at next meeting.
- iv. Two classes request for \$167.71 each for science kits. To be reviewed at next meeting.
- v. Request for \$379.44 for classroom toys, including magnetic formers, marble run that can also be lent to other classes. To be reviewed at next meeting.
- vi. Ms Demarch is requesting \$440 for two one-day science sessions. To be reviewed at next meeting.
- vii. Ms Bleeker is requesting \$135.20 for clipboards for students to do individual work. To be reviewed at next meeting.
- d. 60th anniversary celebrations - Facebook promotion only: looking into getting buy-in from alumni; Carolyn has many yearbooks to draw on as a resource.
- e. Diversity and Inclusion committee:
- f. Fundraising
 - i. Is it necessary this year? General agreement to pursue fundraising
 - ii. What are we raising money for?
 - iii. Available options: gift cards, FlipGive, popcorn? bingo, clothing, chess online
 - iv. Principal Petrie and VP Rassi still need to discuss school's plans for clothing fundraiser this year.
 - v. FlipGive is available for schools, sounds promising.
 - vi. Parent Council agrees with Diane's suggestion to send pizza refund email including request for donations to fund important supplies for the school as well as donations to food bank.

8. New Business

9. Next school council meeting Wednesday, October 21.

10. Adjournment is at 9pm.

Executive

Co-chairs: Carolyn Kropp, Melissa Faulkner

Secretary: David Vlasblom

Treasurer: Angela Campbell

Fundraising chair: Gillian Warren

Parent representative coordinators

BBQ:

Book sale: David Vlasblom

Communications (email, and social media): David Vlasblom

Connections evening (for new parents to the school):

Dance-a-thon:

Elections & Volunteer Coordinator:

Games night:

Garden: Emily Hayes

Diversity and Inclusion Committee:

Lunch Lady Liaison:

Media Contributions:

Movie nights:

Multicultural dinner:

[OCASC](#) Representative: Carolyn Kropp

Pizza lunch: Diane Legace

Popcorn Fridays: Diane Legace

Speaker Nights:

Staff Appreciation Lunch:

Teacher Representatives: Charlene Dunn

Webmaster for Parent Council website: David Vlasblom

Yearbook: