



# Pleasant Park Public School Council

564 Pleasant Park Road, Ottawa Ontario, K1H 5N1 Phone: (613) 733-5253



## Pleasant Park School Council Meeting Minutes

April 27, 2022 at 6:45pm:

1. Welcome by Melissa Faulkner and Indigenous Affirmation by Juliet Knapton.
2. Approval of Agenda and Minutes
  - a. Diane motions to accept the Agenda, and Juliet seconds.
  - b. Diane motions to approve the Minutes from January 26, 2022, and Juliet seconds.
3. Financial Report
  - i. Opening Cash: \$25,265
  - ii. Amount raised: \$20,501
  - iii. Amount spent: (\$3,504)
  - iv. Amount Committed: (\$11,309)
  - v. Outdoor classroom (\$9,249)
  - vi. Current balance: \$4,707
4. Council Update
  - a. Safe purchase and installation: We need to purchase a small safe for school council funds. Melissa has sourced a couple of options from Costco. Diane suggests idea of a drop spot for safe. It can be bolted down to secure it. Diane mentions that we also have space in the storage closet near the kindergartens and we need to go through it.
  - b. ProGrant Scientist in the school May 26<sup>th</sup>: Melissa reports that we were successful in our application for the ProGrant. There are four sessions and we need to have final lists by May 9. We will send out Google forms to parents by email. Diane suggests translating the form into French and Arabic. Juliet has a contact on the D&I committee who has offered to translated into Arabic. The sessions will be held virtually in Microsoft Teams.
  - c. Staff appreciation card: Cecelia is setting it up. It will be the same as last year. Allows parents to express appreciation to teachers.
  - d. Outdoor initiatives update: Lisa was unable to attend. Grant writing session was held earlier this month, was a success with eight grants applied for. Two of the



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grants have been declined so far. Juliet provides positive feedback on having support in writing grants together and suggests holding another grant writing session, as there are many additional grants to apply for. Lisa is looking at reaching out to local businesses for donations.

- i. Funds raised to date \$4434.52 + \$9,249(pizza & popcorn) - around \$7,000 to go to \$20,000 goal for board funding by spring 2023.
- e. Pizza/Popcorn update: Diane reports that it has been a success. The system works better with individual boxes, more sanitary. There have been some hiccups with ordering and distribution but system is working better now. Diane is going to reopen pizza orders one more time for this weekend. Juliet will ask her contact if they are able to translate order messaging into Arabic. Juliet asks if it might be possible to provide a translator with an honorarium. Melissa will look into whether this is possible to do.
- f. School Clothing update: clothing will be sold at cost, with an option for parents to donate additional articles when they order.
- g. End of year BBQ/ A taste of Pleasant Park: Diane reports on progress.
  - i. Still not sure on a date. Need to firm it up soon. Diane has been asking for June 16 or June 23.
  - ii. Still to be determined if it will be combined with A Taste of Pleasant Park. Probably best to only have one event instead of two. Mark has made a point to make sure that everyone feels welcome.
  - iii. Diane is exploring different options, including food trucks. Thinking about whether to use food as a fundraiser or not.
  - iv. Diane is seeking volunteers, including on the D&I side for Taste of Pleasant Park.
  - v. Contacted Luv to Groove and face painting as BBQ activities.
  - vi. Diane is seeking approval of funding for BBQ: \$500.

**Motion: Emily motions to approve \$500 for school Barbecue and Juliet seconds.**
  - vii. Emily asks if we can try to keep the event outdoors as much as possible.
  - viii. Juliet suggests henna as a possible alternative to face painting. Juliet suggests avoiding single use plastics. Juliet suggests encouraging school community to perform ethnic dances.
  - ix. Principal Mark asks about renting tables and expresses need to firm up date in order to rent them. Council agrees to June 23 as date. Mark will



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rent 30 tables and let council know right away if it isn't possible to rent them for that date.

- h. Diversity & Inclusion update: Juliet provides update.
    - i. D&I committee expressed concern that there be halal option that is clearly identified.
    - ii. Right to D: nobody came out for it. Will try it again with better promotion.
  - i. Yearbook: Meagan has taken care of the yearbook. We will sell it through the same site as pizza/popcorn. Meagan was asking about cost. The book is around \$15 to print and minimum order of 150 books. Price will be rounded up to the dollar from printing price.
  - j. Succession Planning:
    - i. Co-Chair: Melissa is planning to step down next year.
    - ii. Treasurer: Angela planning on stepping down next year.
    - iii. Secretary/Webmaster/Book Sale: David planning to return next year.
    - iv. Pizza/popcorn: Melissa plans to take over hot lunches
    - v. Diversity & Inclusion: Juliet considering stepping back, interested in possibly taking over treasurer
5. Teacher rep update: Charlene provides presentation on student projects.
6. Decision Items
- a. Funding Requests: Request for butterflies and caterpillars in Kinder E Grade 2, Kinder C – 50 students total  
**Motion: Juliet motions to approve \$250 for butterflies and caterpillars and Emily seconds.**
7. Administration's Update:
- a. Projection of 567 students for 2022-2023. Currently planning to have the same number of home rooms.
  - b. Will have 30.5 teachers and 6 ECEs.
  - c. EQAO testing in June. 1-to-1 student-Chromebook ratio for EQAO.
  - d. School is purchasing books.
  - e. Ontario Election is on June 2, so the gym will be closed that day.



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- f. School has requested an additional portable for next year in case we need to create an additional class, as all 8 portables are currently used for classes. Not certain that the board will give us one.
  - g. Diane expresses concern about Pleasant Park hosting election again, because of space and logistical issues. Mark has already expressed these concerns to the school board but without success. Mark will support school council efforts to get PPPS off the list of polling sites for the future.
8. New Business:
- a. OCASC update: Juliet reports on last meeting. There are many options to be involved. They are a proactive group. Juliet suggests that we have an OCASC representative on School Council for next year. Indigo funding FlipGive is a very successful fundraiser for some schools in the board <https://www.indigoloveofreading.org/>. Some schools talked about partnering with local restaurants for fundraising. Several schools have experience with Lexia Core5.
  - b. Students have been picking up garbage on school property.
9. Next school council meeting - May 25 at 6:45
10. Adjournment was at 8:45pm.



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## Full List of School Council Roles, 2021-2022:

### Executive

Co-chairs: Kim Hunton and Melissa Faulkner

Secretary: David Vlasblom

Treasurer: Angela Campbell

### Staff Representatives

Charlene Dunn

Principal Mark Cruise & Vice Principal Megan Skentelbery

### Fundraising Activities

FlipGive: Gillian Warren

Mabel's labels:

Movie nights: Laura Thompson and Emily Kadantseva

Pizza lunch: Diane Lagace

Popcorn Fridays:

### Community Building

A Taste of Pleasant Park, Community Dinner: Juliet Knapton

BBQ:

Book Sale: David Vlasblom

Communications (email, and social media): David Vlasblom

Diversity and Inclusion: Juliet Knapton

Games night:

Garden: Sue Govenlock

Media Contributions: David Vlasblom

Lunch Lady Liaison: Dawn Miller

OCASC Representative:

Outdoor Initiatives: Lisa Scott

Speaker Nights:

Staff Appreciation Lunch: Cecilia Lee

Webmaster for School Council website: David Vlasblom

Yearbook: