



**Pleasant Park School Council**  
**October 26th at 6:45pm – Meeting Minutes**

In attendance: Kim Hunton, Lisa Scott, David Vlasblom, Laleah Beaudoin, Mark Cruise, Caren Hollinger, Charlene Dunn, Hannah Walhad, Sheila McLean, Emily Alexander, Gillan Warren, Laura Willis, Sophie Foster, Chris Roy, Habib Abouhamad, Jennifer Vineham

1. Welcome and Indigenous Affirmation provided by Kim Hunton
  
2. Approval of Agenda and Minutes
  - a. Hannah motions to approve agenda, seconded by Gillian
  - b. Changes were noted to the Minutes of September 28<sup>th</sup> with respect to the amount of money raised for the Outdoor Classroom from Pizza sales (Spring 2022) and the Diversity and Inclusion Update. Gillian motions to approve minutes with changes from September 28, seconded by Hannah.

3. Financial Report

i. Opening cash:	\$ 34,493
ii. Amount raised:	\$ 40,844
iii. Amount spent:	\$ -
iv. Amount committed	\$ (30,382)
v. <i>Outdoor Classroom:</i>	\$ 26,000
<b>vi. Current Balance (available to spend)</b>	<b>\$ 18,955</b>

4. Council Update

- a. Outdoor initiatives update – provided by Lisa: We relaunched our donation outreach in a casual way. Lisa is looking for volunteers to drop off information on the outdoor classroom initiative to businesses/organizations to ask them for donations. We were around \$4,200 from spring donations, and waiting on update from Karen at OCDSB on donations so far this fall. We have enough money now for the first stage of construction.
- b. Fresh from the Farm update – provided by Sheila: We raised \$993 for the school and are donating 18 bags of apples and 27 bundles of vegetables to the Heron Emergency Food Center

on behalf of the school. Sheila needs three volunteers to help with the sorting and distribution when food is delivered.

- c. Pizza update – provided by Sheila: 233 have paid for the full term and 215 for one term so far. Profit from pizza and popcorn sales to date is \$38,290 profit from pizza and popcorn combined so far.
- d. Book Sale update (October 28/29) – provided by Laleah: We received 80 boxes of books from Steve MacLean Public School. Request for additional volunteers on Friday evening for setup and Saturday for the sale. We have received donated coffee from Starbucks and pumpkins from Farm Boy. We also have seven people signed up so far for the bake sale and welcome more.
- e. Movie Night update (tentatively scheduled for November 18) – provided by Sophie / Hannah: Planning to start at 5:45 or 6pm; dependent on discussion with Aladin. Twelve volunteers requested for movie night. Gillian provided input that two movies has worked well in the past as they can be set for different age groups (kinders vs. grade 6). Past set up of one movie in gym and one in Room 110 will be reviewed. Charlene asks that School Council communicate the message not to touch property in Room 110 during the movie night / sheets from Aladin will be used, but this has not been enough in the past.

5. Teacher Rep Update: Charlene presents

- a. Terry Fox Run – raised \$1455
- b. Students completed Diwali art project
- c. Kinder B and 6A art project
- d. On Oct 25, first inter-school athletic event led by Mr. S – Cross Country
- e. Math with Ms. Boxall using number blocks
- f. Election with Mme Francois' Grade 5 class

6. Principal/Admin Update

- a. Admin update
  - i. The OCDSB Family and Community Engagement (FACE) department is looking for volunteers to participate in two working groups to develop district documentation supporting School Councils across the board – Expression of Interest requested by November 21. Link here: [School Council Working Group: Expressions of Interest Open - Ottawa-Carleton District School Board \(ocdsb.ca\)](#).
  - ii. The FACE department will provide resources and in-person and virtual training opportunities to support School Councils in engaging families and collaborating effectively. They are looking for topics of interest (e.g. running a successful meeting, conflict management, resilience and coping strategies), fill out survey here for topics of interest: [School Council Training Resources Survey \(google.com\)](#)
  - iii. It was noted that the Ontario government on October 20<sup>th</sup> announced Catch Up Payments available to parents to help offset costs to parents as they support their

children from missed schooling in the amount of \$200 or \$250 per student. Link to apply is here: [Catch Up Payments | ontario.ca](https://www.ontario.ca/catch-up-payments)

- iv. School staff can request trained volunteers through the Ottawa Network for Education. There are PPPS parents and guardians on this list, but it has been noted that PPPS opportunities are not available. Charlene will remind education staff that this resource is available. A coordinator is a requirement.
  - v. School Council will send out a link to the Facebook page, encouraging parents and guardians to join the page.
- b. Principal update
- i. Halloween parade Oct 31, beginning of food drive.
  - ii. We have been accepted for one in-person tutor onsite at PPPS. We are hoping to have at least one additional tutor.
  - iii. Our agreement with Desjardins is completed: \$15,000 grant for the Outdoor Classroom has been received.
  - iv. We are lucky recipients of decodable readers, one in French and one in English.
  - v. School board has provided licenses for Je Lis Je Lis which are being deployed to the primary classes. If there are remaining licences they will be offered to the junior classes.
  - vi. Free menstrual products are being made available throughout the school board and will be made available in student washrooms. We are working on installing dispensers.
  - vii. The yard is nearly complete. The fences are still up but plan is to take them down in early winter.
  - viii. The next PD day will be on November 4.
  - ix. Report cards will go home on November 17.
  - x. Parent/teacher interviews will be November 24 after school and the morning of November 25.
  - xi. The fourth fire drill will be held on Friday.

## 7. Discussion Items

- a. Open Opportunities: We are still looking for:
  - i. Event lead: go-to person for questions about events, requests for volunteers to carry out events
  - ii. Fundraising lead: to be the go-to person for questions around fundraising, investigating additional opportunities
  - iii. Diversity and Inclusion lead: will be filled by Hannah Walhad
  - iv. OCASC representative: attends monthly meetings of the OCASC committee
- b. Communication Plan (survey, contact list, website, email sendouts)
  - i. Lisa is putting together a strategic communications strategy.
  - ii. School Council news will start to be sent out separate from the School News – Wednesday suggested. Google doc will be provided for all to provide input related to current activities being planned.

- iii. Charlene suggested providing papers in backpacks to tell parents and guardians about school council. This will be reviewed.
  - iv. Gillian provided a reminder that FlipGive and Mabel's Labels are still active and information could be included in communications to parents.
- c. New Fundraising Ideas
- i. Gillian suggested Ottawa 67s fundraiser which has been done in the past. Someone else to organize.
  - ii. Laleah suggested a white elephant sale. Gillian suggested that students could access the sale on Friday afternoon before a Saturday sale. Laleah will look into this.
  - iii. Kim suggested a used sports equipment sale/consignment sale. More information will be gathered on how to do this.
  - d. Field Trip Information/Resource for Teachers: Executive was wondering if there is a way to make it easier for teachers to organize field trips. Information needs to be curriculum based.

## 8. Decision Items

- a. Funding for Field Trips – by classroom (24 classes X \$350 = \$8,400)
  - i. **Gillian motioned to approve \$8,400 for field trips, seconded by Hannah. 14 votes in favour and 0 against.**

## 9. Adjournment was at 9pm.