



Pleasant Park Public School Council

564 Pleasant Park Road, Ottawa Ontario, K1H 5N1 Phone: (613) 733-5253



Pleasant Park School Council January 25th at 6:45pm - Agenda

In attendance: Kim Hunton, David Vlasblom, Mark Cruise, Caren Hollinger, Charlene Dunn, Emily Alexander, Jenn Vineham, Megan Falcon, Lina Khattab, Chris Roy, Azzat Halima, Sophia Ajar, Sophie Foster, Sheila MacLean

1. Welcome and Indigenous Affirmation by Kim
2. Approval of Agenda and Minutes / Review of Action Items from last meeting
 - a. Caren motions to approve agenda, seconded by Jenn.
 - b. Charlene motions to approve Minutes of December 14th, seconded by Emily.

ACTIONS CARRIED OVER FROM PREVIOUS MEETINGS

- **(December) Kim asks if anyone has knowledge about how the skates were managed in past years. As nobody on Council has experience with this, Council will consult teacher Phil, who has been involved with this. *Post Meeting Note: Likely too late for this year, perhaps revisit next season earlier.***
- **(December) Leftover clothing items: Principal Mark confirms that the items will be given away. Kim suggests using some items for clubs and sports teams, and Principal Mark will look into this and manage the distribution of clothing.**

3. Financial Report

i. Opening cash:	\$19,493
ii. Amount raised:	\$48,303
iii. Amount spent:	(\$637)
iv. Amount committed	(\$34,211)
v. <i>Outdoor Classroom Committed:</i>	(\$26,000)
vi. Current Balance (available to spend)	\$6,948

4. Introduction of new School Council Coordinators

- a. Jenn Vineham is the new Fundraising Coordinator.
- b. Lina Khattab is the new OCASC Coordinator and Volunteer Coordinator.
- c. Halima Azzat is the new Diversity and Inclusion Coordinator.

5. Discussion on Formation of School Council

- a. It has come to Council's attention that the way PPPSC has structured itself is not in compliance with Ontario Regulation 612 and per the OCDSB directives. Voting members are limited to certain positions and roles. It was agreed that the list of voting positions and roles, along with a general assembly number will be included in the by-laws when they are modernized later this year for implementation in the 2023/2024 school year.

6. OCASC Update – Lina

- a. Lina is looking for information on how to recruit and retain bus drivers as part of the Drive Yellow campaign. If you have ideas, please share them with Lina: lina.khattab.a@gmail.com.
- b. Lina encourages participation in the Strategic Plan Meeting. Principal Mark says that this meeting is more for parents and guardians, but administration and teachers are already engaged in a similar process. Any parents or guardians who wish to attend this meeting can contact Mark or one of the Council exec members.
- c. The Pro Grant application period is from January 30 to February 20. *Post Meeting Note: Lisa is applying for this grant. If anyone has ideas on applications for this grant please contact Lisa at lp Scot@yahoo.com.*
- d. School access to wifi – connection issues. Principal Mark reports that there have recently been some board-wide issues with wifi however other than these connections have not been an issue.
- e. School Cash Online: OCASC reports that schools are to be using School Cash Online. A discussion ensued about migrating from HotLunches to School Cash Online for the next school year. Concerns were noted about the migration due to the burden on the admin staff, and the limits on School Council members' access to the School Cash Online system.

ACTION: Discussion to continue (Next Meeting)

7. Teacher Rep Update

- a. School volunteer list: It was reported that volunteer requests for Pleasant Park School have now appeared on the ONFE volunteer recruitment list. Other schools have asked for volunteers to attend club meetings, such as the craft club, field trips, help with electronics. Requests for volunteers are sent out to a pre-approved list once a week by Email. Kim encourages the promotion of the volunteer list and its potential to PPPS Educators.
- b. Presentation of latest class activities by Charlene.

8. Principal/Admin Update

- a. We have received 7 shelving units for boots and backpacks for the second floor.
- b. At the beginning of January, all kindergarten teachers and ECEs were trained to use the new literacy assessment tool: DIBELS. This way of measurement has not yet been rolled out

across the board. *Post Meeting Note: DIBELS = Dynamic Indicators of Basic Early Literacy Skills*

- c. Tutoring continues with 2 math tutors, 1 literacy tutor and 1 French tutor
- d. CandyGram sales through Student Council will be on Feb 1 and 3.
- e. Grade 3A and B will be going to Museum of Science and Technology
- f. Toonie Tuesdays is on February 21st and will be put through School Cash Online.
- g. Feb 8: Talk on creating a culture of belonging and diversity and inclusion by Anna Palmer. Halima will attend.

ACTION: Halima to report back at February School Council

- h. The first information session for prospective kindergarten enrollment is Tuesday, Jan 31st. School Council to try to have a representative.
- i. February is Black History Month
- j. Report cards will be sent out on February 15.
- k. Winter Wonderland Fun Day is a go for February 25.

9. Discussion Items / Updates

- a. Outdoor Classroom Initiative: It seems that we have the funding to build the base outdoor classroom in the Summer 2023. Kurt at the School Board is helping us develop the concept idea to potentially integrate the classroom with a natural playground and curriculum based features that can be added in a phased approach. This will be an ongoing initiative but initial concept to be finished in. School Council will at that time be making a concentrated effort to engage parents/guardians and educators at that time.
- b. Yearbook - Charlene/Caren: Shelly will be taking the place of Charlene on this Committee. Student Council is going to run a competition for the cover art.
- c. Skis for Schools – Kim: Skis will be available to the school February 27 to March 1st. Teachers will gather boot sizes.

ACTION: Request was made to ensure the Grade 4s in the 3/4 split class are included (Kim).

- d. Winter Wonderland Fun Day - Kim/Jenn: The request through Community Use of Schools has been approved.
 - i. Planned events include toboggan races, soccer baseball, Luv 2 Groove is confirmed for 1pm, chili cookoff – chili will also be sold at the event, icicle and snowball tosses, rink at the park, orienteering/scavenger hunt

ACTION: 50/50 fundraiser likely not an option, to be confirmed (Mark)

 - ii. Food: coffee, tea, hot chocolate, cold drinks, hot dogs, chili and sweet/salties to be sold at the snack bar.
- e. Movie Night Future Dates – Sophie / Hannah: Plan is to hold next movie night in early May, likely May 5 or 12. The sound system in the gym has been fixed. Plan would be to include concessions, provided we have the volunteers. Mark recommends May 12 over May 5 due to a religious holiday conflict. May 12 will be the tentative date.

ACTION: Request May 12 through Community Use of Schools (Kim)

- f. Trivia Night Fundraiser – Jenn: Preliminary discussion was held. A few venue options have been identified. Non-school locations were identified, so we could serve alcohol. The Glebe trivia night example showed that the ticket and alcohol sales were effective but silent auction was not. Charlene suggested looking at Royal Canadian Legion as alternative to a community centre because it is simpler to serve alcohol. It was noted that there was a large discussion at the preliminary meeting about whether to serve alcohol. This is still being considered and the decision has not been made on this yet. Venues do provide insurance.
- g. Pizza Term 2 will be opening the week of February 13th with the deadline as March 2nd.

10. Decision Items

None were raised.

11. Next school council meeting February 22nd at 6:45pm

12. Adjournment was at 8:37pm.

COUNCIL MEMBERS - For Discussion

Executive

Co-Chairs (2): Kim Hunton and Lisa Scott

Treasurer (1): Laleah Beaudoin

Secretary (1): David Vlasblom

Other Members of Council (with Specific Responsibilities) (parent/guardian)

OCASC Representative: Lina Khattab

Webmaster: David Vlasblom

Volunteer Coordinator: Lina Khattab

Outdoor Initiatives Committee Coordinator: Lisa Scott

Diversity and Inclusion Coordinator: Halima Azzat

Fundraising Coordinator: Jenn Vineham

Event Coordinator(s) (including PRO Grant): OPEN (ex. Movie night, book sale, staff appreciation, winter fun day, bbq) – Sophie Foster, Hannah Walhad, Melissa Faulkner

Pizza Program Coordinator: Sheila MacLean

Popcorn Program Coordinator: Emily Beaupre

Communications Coordinator??: OPEN

Governance and Election Coordinator: OPEN

Other specifics?

Members at Large: How many at discretion of Executive

Staff/Other members (non-parent/guardian)

School Principal (non-voting) - Mark Cruise

Teacher Representative - Charlene Dunn

Non-teaching staff member - Emily? Caren?

Community Representative - OPEN